

Auckland University of Technology

Accommodation Registration Form for The Spencer on Byron Hotel

Block Name: AUT – Positive Psychology Conference

Dates: 5th–8th June 2015

PERSONAL DETAILS (please print or type)

Guest 1: Surname _____ First Name _____

Guest 2: (if double occupancy): Surname _____ First Name _____

Guest 3: (if treble occupancy): Surname _____ First Name _____

Phone (_____) _____ Email: _____

ROOM TYPE	ROOM RATE	DATE ARRIVE	DATE DEPART	No. GUESTS	No. CHILDREN	SPECIAL REQUESTS
Studio Room – ROOM ONLY + WIFI 2 Queen Beds-Single or Double Occupancy	\$150.00					
Studio Room - B&B 1 B/FAST + WIFI 2 Queen Beds-Single or Double Occupancy Includes 1 breakfast and WIFI	\$175.00					
Studio Room - B&B 2 B/FASTS + WIFI 2 Queen Beds-Single or Double Occupancy Includes 1 breakfast and WIFI	\$200.00					
1 bedroom Suite – ROOM ONLY + WIFI King or Queen or twin single beds	\$180.00					
1 bedroom Suite – B&B 1 B/FAST + WIFI King or Queen or twin single beds Includes 1 breakfast and WIFI	\$205.00					
1 bedroom Suite – B&B 2 B/FASTS + WIFI King or Queen or twin single beds Includes s breakfasts and WIFI	\$230.00					

BEDDING CONFIGURATION INFORMATION:

- All Studio rooms have 2 x Queen Beds
- One Bedroom Suite bedding requirements (Please circle one) 1 x Queen 2 x king single (twin)

RESERVATIONS ARE SUBJECT TO AVAILABILITY

Please note if we are unable to meet your first room type request, we will automatically allocate you to another suitable room type, or will contact you regarding other available options.

- Rates quoted are per room, per night in \$NZD and **exclude GST** and are subject to availability.
- Room rate covers 2 adults sharing existing bedding. Children 12 years or under sharing existing bedding no extra charge
- Cancellation within 24 hours of arrival will incur a charge of the first night’s accommodation per room
- Check in time is from 2:00pm. Check out time is 11:00am
- Breakfast and WIFI not pre-booked with a room can be purchased as a package at time of stay for \$51.95 including GST
- The above rates are available 3 days either side of the event subject to availability
- Self-parking is available at a rate of \$10.00 per day (24 hours)for in-house guests, subject to availability. Valet parking is available at \$25 per day.
- A credit card will be required at check in to secure all incidentals during your stay
- Payment is upon check out

PLEASE SEND COMPLETED REGISTRATION FORMS TO:

Reservations Department, The Spencer on Byron Hotel

9-17 Byron Avenue Takapuna

PO BOX 33 1148 Takapuna Beach 0740

Phone: 09 916 6111, Fax 09 916 4993 or Email: reservations@spencerbyron.co.nz

Payment is required upon check out, however we require a credit card at the time of booking to secure your room (your card will not be charged unless payment is not made at check out or a cancellation has occurred – see above)

CREDIT CARD (Tick One)

- American Express Credit Card Number: _____
- MasterCard
- Visa Signature _____ Expiry Date: _____
- Diners Club

